



Temporary Event Notice

Before completing this notice, please read the guidance notes at the end of the notice. If you are completing this notice by hand, please write legibly in block capitals. In all cases, ensure that your answers are inside the boxes and written in black ink or typed. Use additional sheets if necessary. You should keep a copy of the completed notice for your records. You must send at least one copy of this notice to the licensing authority and additional copies must be sent to the chief officer of police and the local authority exercising environmental health functions for the area in which the premises are situated. The licensing authority will give to you written acknowledgement of the receipt of the notice.

I, the proposed premises user, hereby give notice under section 100 of the Licensing Act 2003 of my proposal to carry on a temporary activity at the premises described below.

| 1. The personal details of premises user (Please read note 1) | | | |
|---|--|-------------------|------|
| 1. Your name | | | |
| Title | Mr <input checked="" type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other (please state) | | |
| Surname | Bates | | |
| Forenames | Sean | | |
| 2. Previous names (Please enter details of any previous names or maiden names, if applicable. Please continue on a separate sheet if necessary) | | | |
| Title | Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other (please state) | | |
| Surname | | | |
| Forenames | | | |
| 3. Your date of birth | Day23 | Month02 | 1967 |
| 4. Your place of birth | Swansea | | |
| 5. National Insurance Number | NM839304D | | |
| 6. Your current address (We will use this address to correspond with you unless you complete the separate correspondence box below) | | | |
| 1 Heather Gardens, | | | |
| Post town: Newbury | | Postcode RG14 7RG | |
| 7. Other contact details | | | |
| Telephone numbers Daytime | | | |
| Evening (optional) | | | |
| Mobile (optional) | 079 731 832 44 | | |
| Fax number (optional) | | | |
| E-Mail address | exec@newburyRFC.org.uk | | |

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| (if available) | |
| 8. Alternative address for correspondence (If you complete the details below, we will use this address to correspond with you) | |
| | |
| Post town | Postcode |
| 9. Alternative contact details (if applicable) | |
| Telephone numbers: | |
| Daytime | |
| Evening (optional) | |
| Mobile (optional) | |
| Fax number (optional) | |
| E-Mail address (if available) | |

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|---|--------------|
| 2. The premises | |
| Please give the address of the premises where you intend to carry on the licensable activities or, if it has no address, give a detailed description (including the Ordnance Survey references) (Please read note 2) | |
| Newbury Rugby Club, Monks Lane, Newbury, RG14 7RW | |
| Does a premises licence or club premises certificate have effect in relation to the premises (or any part of the premises)? If so, please enter the licence or certificate number below. | |
| Premises licence number | 12/01757/LQN |
| Club premises certificate number | |
| If you intend to use only part of the premises at this address or intend to restrict the area to which this notice applies, please give a description and details below. (Please read note 3) | |
| We intend to run a black tie charity fundraiser in a marquee on our main pitch in close proximity to the clubhouse. There will be a band playing live dance music. We expect activity to be confined to the marquee, the ground floor main bar within the club and the patio area in between. The upper floor area and balcony will be closed to minimise potential impact to neighbours. The neighbouring care home will be advised of the activity. | |
| Please describe the nature of the premises below. (Please read note 4) | |
| A Rugby Club | |

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|--|
| Please describe the nature of the event below. (Please read note 5) |
| We intend to run a black tie charity fundraiser in a marquee on our main pitch in close proximity to the clubhouse. There will be a band playing live dance music. We intend to run a bar within the marquee and also the ground floor main bar to the clubhouse. There will be live dance music. The stage is directed towards the clubhouse in a similar orientation to that used for the recent beach festival as this seemed to be a successful strategy from an acoustic perspective. |

| 3. The licensable activities | | |
|---|-------------------------------------|-------------------------------------|
| Please state the licensable activities that you intend to carry on at the premises (please tick all licensable activities you intend to carry on). (Please read note 6) | | |
| The sale by retail of alcohol | <input checked="" type="checkbox"/> | |
| The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club | <input type="checkbox"/> | |
| The provision of regulated entertainment | <input checked="" type="checkbox"/> | |
| The provision of late night refreshment | <input checked="" type="checkbox"/> | |
| Are you giving a late temporary event notice? (Please read note 7) | <input type="checkbox"/> | |
| Please state the dates on which you intend to use these premises for licensable activities. (Please read note 8) | | |
| Saturday 31 st August 2013 until Early hours Sunday 1 st September | | |
| Please state the times during the event period that you propose to carry on licensable activities (please give times in 24 hour clock). (Please read note 9) | | |
| Outside live music to the marquee area only, directed towards the clubhouse – 31 st August 2013 16:00 to 02:30 on the 1 st September 2013. Sale of liquor for on-premises consumption within the marquee and to the ground floor bar – 31 st August 2013 extended to 02:30 on 1 st September 2013. | | |
| Please state the maximum number of people at any one time that you intend to allow to be present at the premises during the times when you intend to carry on licensable activities, including any staff, organisers or performers. (Please read note 10) | 250 | |
| If the licensable activities will include the supply of alcohol, please state whether the supplies will be for consumption on or off the premises, or both (please tick as appropriate). (Please read note 11) | On the premises only | <input checked="" type="checkbox"/> |
| | Off the premises only | <input type="checkbox"/> |
| | Both | <input type="checkbox"/> |

| 4. Personal licence holders (Please read note 12) | | | |
|---|--|---------------------------------|---|
| Do you currently hold a valid personal licence? (Please tick) | | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| If "Yes" please provide the details of your personal licence below. | | | |
| Issuing licensing authority | | | |
| Licence number | | | |
| Date of issue | | | |
| Date of expiry | | | |
| Any further relevant details | | | |


| 5. Previous temporary event notices you have given (Please read note 13 and tick the boxes that apply to you) | | |
|--|--|---|
| Have you previously given a temporary event notice in respect of any premises for events falling in the same calendar year as the event for which you are now giving this temporary event notice? | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| If answering yes, please state the number of temporary event notices (including the number of late temporary event notices, if any) you have given for events in that same calendar year | 2 | |
| Have you already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice? | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

| 6. Associates and business colleagues (Please read note 14 and tick the boxes that apply to you) | | |
|--|---------------------------------|---|
| Has any associate of yours given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice? | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| If answering yes, please state the total number of temporary event notices (including the number of late temporary event notices, if any) your associate(s) have given for events in the same calendar year. | | |
| Has any associate of yours already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice? | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| Has any person with whom you are in business carrying on licensable activities given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice? | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

| | | |
|--|---------------------------------|---|
| If answering yes, please state the total number of temporary event notices (including the number of late temporary event notices, if any) your business colleague(s) have given for events in the same calendar year. | | |
| Has any person with whom you are in business carrying on licensable activities already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice? | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |


| 7. Checklist (Please read note 15) | |
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| I have: (Please tick the appropriate boxes) | |
| Sent at least one copy of this notice to the licensing authority for the area in which the premises are situated | <input type="checkbox"/> |
| Sent a copy of this notice to the chief officer of police for the area in which the premises are situated | <input type="checkbox"/> |
| Sent a copy of this notice to the local authority exercising environmental health functions for the area in which the premises are situated | <input type="checkbox"/> |
| If the premises are situated in one or more licensing authority areas, sent at least one copy of this notice to each additional licensing authority | <input type="checkbox"/> |
| If the premises are situated in one or more police areas, sent a copy of this notice to each additional chief officer of police | <input type="checkbox"/> |
| If the premises are situated in one or more local authority areas, sent a copy of this notice to each additional local authority exercising environmental health functions | <input type="checkbox"/> |
| Made or enclosed payment of the fee for the application | <input type="checkbox"/> |
| Signed the declaration in Section 9 below | <input type="checkbox"/> |

| 8. Condition (Please read note 16) |
|---|
| It is a condition of this temporary event notice that where the relevant licensable activities described in Section 3 above include the supply of alcohol that all such supplies are made by or under the authority of the premises user. |

| 9. Declarations (Please read note 17) | |
|--|---|
| The information contained in this form is correct to the best of my knowledge and belief. | |
| I understand that it is an offence: (i) to knowingly or recklessly make a false statement in or in connection with this temporary event notice and that a person is liable on summary conviction for such an offence to a fine not exceeding level 5 on the standard scale; and (ii) to permit an unauthorised licensable activity to be carried on at any place and that a person is liable on summary conviction for any such offence to a fine not exceeding £20,000, or to imprisonment for a term not exceeding six months, or to both. | |
| Signature |  |
| Date | 13-8-13 |

| | |
|------------------------|------------|
| Name of Person signing | Sean Bates |
|------------------------|------------|

For completion by the licensing authority

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|---|---|
| 10. Acknowledgement (Please read note 18) | |
| I acknowledge receipt of this temporary event notice. | |
| Signature |  On behalf of the licensing authority |
| Date | 14 AUGUST 2013 |
| Name of Officer signing | SHARON GAVIN |